



TÜBİTAK – CAS

JOINT PROJECT PROPOSAL

CALL TEXT

2020

ACRONYMS AND DEFINITIONS

Principal Investigator (PI): The person designated on the research proposal as a principal individual involved in the scientific development and in the execution of a project.

Researcher: The person that carries out scientific research as being a part of the project research team.

Consultant: An experienced individual that is trained to advise the research team in order to help making the best possible choices during execution of the research project. Consultants are generally considered as service providers and offer only advice or propose solutions to problems, but they do not act as principal investigator such as designing, conducting, or reporting on research. A consultant requires little or no guidance in providing input.

Project Incentive Premium (PIP): Payments made by TÜBİTAK to principal investigators, researchers and consultants of the accepted projects on the basis of given amount as determined by the project contract. These payments can be made only to the permanent staff of public institutions.

Research Team (RT): Composed of project members of each country's project.

Work Package: A major subdivision of work within the research project as a whole. The work package may be composed of one of several tasks (for example, project coordination, literature survey, experimental phase, data acquisition phase, data treatment of modeling phase, implementation phase, dissemination of results, and so on).

Service: Service is a cost category. A service provider is not involved in the design, conduct or reporting of research; a service provider assists the research team for a fee in providing services needed to carry out the research. Services may be purchased by either the awarded or the collaborative institution, and are auxiliary to the main object of the research project. Services usually cover specialized jobs that cannot be carried out by the research team or are employed because it is more efficient to use the services of a specialized organization (e.g. routine analysis, consultancy, communication/outreaching activities, data purchasing and management, statistical analysis, evaluation, auditing etc.). The purchased services shall be provided by third parties contracted by the awardee or collaborative institutions and have no rights or obligations vis-à-vis TÜBİTAK and CAS.

CALL SNAPSHOT

Scope	<p>This call will provide grant funding, engagement and networking opportunities to partner countries' universities, innovation and research institutes, partners from public and private sector to enable them to form partnerships with stakeholders in industry, government and communities between Turkey and Czechia.</p> <ul style="list-style-type: none"> * For Czech side, the partners can be only from CAS institutes. * Project proposals from all research fields are accepted. 	
Competition opens	Wednesday 1 st April 2020	
Final date for online and email proposal submission	<p>For TÜBİTAK (Online Submission): Monday 1st of June 2020, 17:00 (IST time)</p> <p>For CAS (Online Submission) : Monday 1st of June 2020, 00:00 (Prague time)</p>	
Deadline for e-signatures for TÜBİTAK	<p>For TÜBİTAK: Monday 8th of June 2020, 17:00 (IST time)</p> <p>The Turkish and Czech partners shall form a project consortium and prepare a joint scientific project. Teams from each country must designate a national scientific coordinator. Projects should be submitted in parallel to respective funding agencies by each national scientific coordinator.</p> <p>For TÜBİTAK, project coordinators must complete all e-signatures requested in the application form and the other forms generated by the online application system (http://uidb-pbs.tubitak.gov.tr).</p>	
Announcement of results	December 2020	
Eligible applicant	<p>For Turkish Team</p> <p>The Principal Investigator (PI), must hold a PhD degree if he/she is from the academy and must hold a BA/BASc Degree if he/she is from public/private sector. If the PI is from the private sector, he/she must be working there full-time for at least minimum 6 months.</p>	<p>For Czech Team</p> <p>All members must be employees of the CAS institutes.</p>

Award parameters	TÜBİTAK funds up to 720.000 Turkish Liras (excl. overhead and Project Incentive Premium (PIP) approximately) per project.	CAS funds up to 200.000 CZK per project per year.
How to apply	For Turkish Team Proposal submission is made through the TÜBİTAK's system (http://uidb-pbs.tubitak.gov.tr).	For Czech Team Project proposals in Czech or English must be complete and submitted within the stated deadline exclusively via the "KIS" online application (https://kis.avcr.cz/kis2/oms/login).

1. Legal framework

Based on the Agreement on Scientific Cooperation between The Scientific and Technological Research Council of Turkey (TÜBİTAK) and The Czech Academy of Sciences (CAS) signed in 2019, this call is launched to enhance the cooperative activities in the field of research between two countries. The main objective of this call is to support research projects to promote the integrated joint research between two countries through the synergy between both countries' teams.

2. Objectives

- Improvement of scientific cooperation between both countries;
- Stimulation of involvement of young researchers and PhD students;
- Support of research teams aspiring to cooperate on large international projects in the future;
- Enabling the use of methodology, infrastructure and equipment for the mutual benefit of both institutions.

3. Eligibility criteria

- Project proposals from **all research fields** are accepted.
- Maximum project duration is **3 years, i.e. 36 months**; extension beyond this period is not permitted.

3.1 On Turkish side:

- The PI can be either from academy, public or private sector for Turkish team. For detailed information on the eligibility for Turkish team, please visit https://www.tubitak.gov.tr/sites/default/files/3125/1071_arastirma_projeleri_surec_dokumani.pdf
- Turkish team will receive funding through TÜBİTAK 1071 Program. All Turkish researchers who apply for this Program should be registered to TÜBİTAK ARBIS (Researcher Information system) through the following link: <https://arbis.tubitak.gov.tr>.

3.2 On Czech Side:

Project proposals can be submitted:

- On Czech side by the CAS institutes (<http://www.avcr.cz/en/about-us/cas-structure/research-institutes/>)
- In case an applicant submits more than one project proposal within one call, only one of them can be funded.
- Only two subsequent projects realized by the same research teams can be funded.

3.1.1 Research team

Each research team consists of:

- One principal investigator (senior or junior researcher);
- One or more co-investigators.

Research team members are divided into four categories:

- Senior researchers (5 or more years after receiving PhD);
- Junior researchers – postdocs (less than 5 years after receiving PhD);
- PhD students;

- Others (e.g. engineers, technicians).
- All members must be employees of the CAS institutes.
- Out of the whole team, at least 1/3 must be junior researchers or PhD students.

4. Financial conditions

Financial contributions must be calculated and provided in compliance with the valid national legislation and internal regulations of the partner organisations.

The cost of exchange of experts, scientist and other specialists will be covered on the following basis:

- The Sending Party will meet all related costs connected with travel, lodging and allowances according to their own regulations and allowances.
- The Sending Party shall be responsible for the emergency health insurance of its scientists, including medical care.

4.1 On Turkish side:

- TÜBİTAK-funded costs of each grant shall be issued and managed by TÜBİTAK in accordance with the rules of TÜBİTAK 1071 Program.
- As a rule, Turkish team, either from academy, public or private sector, which is eligible for funding can receive up to 720.000 Turkish Liras excluding overhead and Project Incentive Premium (PIP) of funding per proposal in total.
- The funding shall cover the expenses in connection with the project, i.e. Personnel, travel, equipment/tool/software, service procurement, material costs.
- For Turkish team, the daily allowance will be paid in accordance with the provisions of Law No. 6245 along with the economy class flight tickets for the scientific visits from Turkey to Czechia.
- The total duration of visits in one direction of a specific project for Turkish researchers cannot be more than three months a year. It is possible to exceed 90 days a year provided that it is justified and deemed appropriate.
- The size of the grant may vary depending of the needs of each project and must be fully justified.
- A balanced distribution between the project items is required.

4.2 On Czech side:

- Financial contribution shall be provided by the CAS towards the costs of Czech research team.
- The maximum financial contribution shall be **CZK 200,000** per mobility project per year.
- Min. 50% of the approved financial contribution shall be used to cover mobility costs: travel, living expenses.
- Min. 30% of the approved financial contribution shall be used to cover research costs: consumables, services, small equipment, and networking.
- Non-eligible costs are: personnel, large equipment (exceeding CZK 40,000), overheads.
- There are no eligible indirect costs.
- The ratio between mobility and research costs shall be maintained on the project level as well as yearly. Transferring financial contributions between these two categories is allowed if the minimal ratio for both categories is maintained.
- The course of project implementation will be monitored through annual and final reports including use of financial means, justification of costs and possible transfers between categories.

5. Project proposal submission

- Project proposals must be submitted in parallel to both partner organisations.
- The partners should come to an agreement with each other using their own means of communication and jointly develop and complete their project proposal before submitting it to TÜBİTAK and CAS. TÜBİTAK and CAS do not match the collaborating partners.
- Project proposals must provide detailed information on the objectives and justification of the planned joint research work, the methodology to be followed, the composition of each research team and the intended time schedule.

5.1 On Turkish side

- Turkish partners will make their joint online application via TÜBİTAK's online application system: <http://uidb-pbs.tubitak.gov.tr>
- Turkish partners will use E-signature for their applications. Detailed information can be achieved via http://www.tubitak.gov.tr/sites/default/files/281/ardeb_e-imza_yardim_dokumani.pdf.
- For Turkish side, in case there are two or more institutions within the same project, Turkish institutions should submit a single joint proposal.
- Submission of proposals by fax or e-mail will not be accepted.

5.2 On Czech side:

- Project proposals in Czech or English must be complete and submitted within the stated deadline exclusively via the "KIS" online application (<https://kis.avcr.cz/kis2/oms/login>).
- Proposals submitted in any other way may be rejected on formal grounds.

6. Evaluation and Selection

Consists of a two-step process:

- At the national level, each partner organisation evaluates submitted proposals based on its internal rules and regulations and prepares a ranking list.
- At the international level, both partner organizations exchange their ranking lists, merge them, negotiate the final ranking and approve the proposals selected for funding. Total number of projects approved for funding is dependent on the financial possibilities of both partner organizations.
- Only the project proposals, which will be approved by TÜBİTAK and CAS will be supported.

6.1 On Turkish Side:

6.1.1 Criteria for evaluation of project proposals

- The proposals will be reviewed according to a certain set of evaluation criteria.
 - Importance of International Collaboration
 - Scientific Excellence
 - Methodology
 - Project Management
 - Impact
- Awarded proposals will go through a pre-award stage, which starts after the announcement of results, and continues for approximately eight weeks. During pre-award period, the awarded institution will be notified about the requirements (possible budget reduction, budget details, timeline changes, etc.).

6.1.2 Evaluation of the progress and final reports

- For Turkish team, - The Lead Principal/Principal Investigator of each project has to prepare financial and scientific/technical progress reports at determined dates in the project contract to be submitted TÜBİTAK. Payments will be allocated following the approval of the progress reports.

6.2 On Czech Side:

6.2.1 Criteria for evaluation of project proposals

- **Quality of the project:**
 - Scientific relevance (concept, innovative character in relation to the state-of-the art, quality of objectives);
 - Methodology, work plan of activities and outputs;
 - Impact of project results, their dissemination and exploitation.
- **Quality of research teams:**
 - Composition and expertise of research teams;
 - Complementarity, methodology and equipment; previous cooperation and outputs;
 - Justification of collaboration needs.
- Active involvement of junior researchers and PhD students.
- Added value and broader impact of bilateral cooperation.

6.2.2 Evaluation of the final report

The project results and outputs will be evaluated. For definition of results see the Methodology for Evaluating Research Organisations and R&D&I Purpose-tied Aid Programmes (2017+) (<https://www.vyzkum.cz/FrontClanek.aspx?idsekce=799796>).

7. Research Ethics and Regulatory Requirements

7.1 On Turkish Side:

- For Turkish team, please refer to the Ethics Committee Approval Document and Official Permission: https://tubitak.gov.tr/sites/default/files/20689/ekbn_2020.pdf
- TÜBİTAK will follow the IP policy with reference to the document available at: https://www.tubitak.gov.tr/tubitak_content_files/mevzuat/esaslar/ESASLAR_XI_3.pdf

7.2 On Czech Side:

By submitting project proposal, the applicant:

- Agrees to processing of personal data contained in the project proposal pursuant to the relevant Czech legislation
- Declares that the information he/she stated is accurate, true and complete and that he/she is aware that if otherwise they will face all the legal consequences;
- Declares that, if approved, he/she will during the realization of the project follow:
 - [The Code of Ethics of researchers at the Czech Academy of Sciences](#);
 - [The European Charter and Code for researchers](#);
 - [Recommendations of the International Commission "Self-Control in Science" \(Recommendations of the International Commission on Professional Self-Regulation in Science\)](#)

8. Schedule

The following table shows important dates for the call.

Timeline for TÜBİTAK - CAS Call for Proposals	
Description	Dates
Opening of submission	1 st of April 2020
Deadline for the online submission of the project proposal for Turkish Team	1 st of June 2020, 17:00 (IST time)
Deadline for the online submission of the project proposal for Czech Team	1 st of June 2020, 00:00 (Prague time)
Submission of documents e-signed by relevant sides and supporting documents by the Turkish applicants to 8 th of June 2020, 17:00 (IST time) TÜBİTAK	
Completion of the assessment at national level	October 2020
Approval of the final results by both partner organisations	December 2020
Announcements of Results	December 2020

9. Contact

On Turkish side: Burcu Kaptan Akbulut(Mrs.)	On Czech side: Mgr. Dana Pazourkova (Mrs.)
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